

Dear Parent/Guardian:

As part of the registration process at BAY HIGH SCHOOL, it will be necessary to produce:

1. A BIRTH CERTIFICATE (or photo ID of the same)
2. PROOF OF RESIDENCEY (2 paid bills with your name on them as listed on the attached registration form)
3. LEGAL proof of custody
4. All IMMUNIZATIONS

Records will be requested from the student's previous school. Please sign the "Request for Records" card and return it with the registration materials.

Thank You,  
Ms. Magas, Guidance Secretary/Registrar

## **PARENT E-MAIL SIGN UP**

GO TO BAY HIGH SCHOOL WEBSITE: [www.bayvillageschools.com](http://www.bayvillageschools.com)

GO TO THE LINK: FOR PARENTS

PRINCIPAL'S MONTHLY E-MAIL TO PARENTS

JOIN OUR MAILING LIST

SUBSCRIBE TO LIST AT BOTTOM ON PAGE

*CONFIRM IN YOUR E-MAIL THAT YOU HAVE SIGNED UP*

**BAY HIGH SCHOOL-29230 Wolf Road, Bay Village, OH 44140**  
**REQUEST FOR STUDENT RECORDS**

**Please send us the school records for:**

---

Name of Student	Date of Birth	Grade
-----------------	---------------	-------

**Please include:**

1. Current transcript (including date of entry/withdrawal, grading scale, all subject's and grades to date of withdrawal)
2. Any Psych/social work reports or other pertinent data
3. Health records
4. Ohio School, Ohio Graduation Test results

---

**Parent/Guardian Signature**

**Please send information to above address or fax: 440-617-7427 or e-mail:fran.magas@bayschoolsohio.org**



377 Dover Center Road  
Bay Village, OH 44140  
(440) 617-7300  
(440) 617-7301 FAX  
[www.bayvillageschools.com](http://www.bayvillageschools.com)

Re: Registration of Pupils

Ohio law states that in order to be eligible for free education in a school district, the student must be a natural child of a resident or custody of the child must have been granted by the courts to a resident of the district.

In line with this, in the case of a divorced parent or case of legal guardianship, we must request a copy of the custody papers or award of guardianship be submitted **at the time of registration**. Any further questions may be directed to the superintendent's office at 440/617-7306.

Sincerely,

A handwritten signature in cursive script that reads "Clinton L. Keener".

Clinton L. Keener  
Superintendent of Schools

---

Board of Education: Michael Caputo • Amy Huntley • Dr. Gayatry Jacob-Mosier • Dr. Bob Piccirilli • William Selong

Clinton Keener Superintendent	Deborah Putnam Treasurer	Marty Patton Asst. Superintendent – Special Services	Daryl Stumph Asst. Superintendent – Business Operations	Char Shryock Director, Curriculum	Karen Derby Public Information Officer
----------------------------------	-----------------------------	--	---	--------------------------------------	---



377 Dover Center Road  
Bay Village, OH 44140  
(440) 617-7300  
(440) 617-7301 FAX  
www.bayvillageschools.com

To Parents/Guardians of Transfer Students:

The State of Ohio Revised Code, sections 3313.671 and 3701.13, requires the following immunizations\* in order to attend school.

- Kindergarten 5 DPT, 4 polio, 3 Hepatitis B, 2 MMR, 2 varicella
- Grades 1-4 4 DPT, 4 polio, 3 Hepatitis B, 2 MMR, 1 varicella
- Grades 5-6 4 DPT, 4 polio, 3 Hepatitis B, 2 MMR
- Grade 7 4DPT, 1 Tdap booster at 7<sup>th</sup> grade entry, 4 polio, 3 Hepatitis B, 2 MMR, MCV4
- Grades 8-11 4 DPT, 4 polio, 3 Hepatitis B, 2 MMR
- Grade 12 4 DPT, 4 polio, 2 MMR, MCV4

A tuberculin skin test to determine if your student has been exposed to tuberculosis is highly recommended, but not required.

According to Section 3313.671, on the 15<sup>th</sup> day after school entrance, it will be necessary to exclude all pupils from school who do not meet the above requirements.

Sincerely,

Clinton L. Keener  
Superintendent of Schools

\*DPT (diphtheria, pertussis, tetanus), Tdap (tetanus, diphtheria, acellular pertussis), polio (#4 given after the 4<sup>th</sup> birthday), Hepatitis B (#3 not given before 24 weeks of age), MMR (measles, mumps, rubella-#1 given on or after the first birthday), varicella (chickenpox-#1 given on or after first birthday)

\*\*NOTE: Exemptions are provided for under the law. Contact the school nurse.

Form 228

Rev. 6/97, 1/05, 08, 1/10, 9/16

Board of Education: Amy Huntley • Dr. Gayatry Jacob-Mosier • Beth Lally • Steve Lee • Lisa Priemer

---

Clinton Keener <i>Superintendent</i>	Kevin Robertson <i>Treasurer</i>	Marty Patton <i>Asst. Superintendent – Special Services</i>	Daryl Stumph <i>Asst. Superintendent – Business Operations</i>	Char Shryock <i>Director, Curriculum</i>	Karen Derby <i>Director, Communications</i>
---	-------------------------------------	--	---	---	--