

Bay Village SCHOOLS

**Activities
2015-2016**

Creating a Strong Community

The Activity Behavior Code is in effect 365 days per year, 24 hours a day, 7 days a week, and violations will begin to accumulate in August of the student's 7th grade year until June of the student's senior year.

Dear Student:

One of the most rewarding experiences one can have at Bay High School comes in the form of involvement in our co-curricular program. I hope you find our 2015-16 edition of the **Activities Handbook** helpful in understanding the wide variety of opportunities that exist. As you can see, the Purpose Statement of our co-curricular program represents our interests in providing you with a successful experience that will enrich your life.

PURPOSE STATEMENT

An individual's total education extends beyond the classroom. The purpose of an effective co-curricular program must be to provide each student with opportunities for emotional, cultural, mental, physical and social growth. This growth can be accomplished through activities that support and advance the curriculum, promote common interests, develop a sense of ownership in the school and reflect and enhance the goals of the District.

In order to accomplish this purpose, the co-curricular program should exhibit the following characteristics:

1. high level of participation
2. equal access for all students
3. responsiveness to students' interests/talents
4. faculty participation/support
5. interaction with parents and community
6. diverse opportunities
7. school/community service
8. development of leadership qualities
9. enjoyable experiences and positive attitudes
10. promotion of a curiosity about and an interest in many different activities
11. development and demonstration of students' talents and skills, and
12. management by skilled and effective sponsors and coaches

I encourage you to take advantage of these opportunities and get the most out of your years at Bay High School and Bay Middle School. Best wishes to you during the coming school year.

Sincerely,

Matthew J. Spellman

Matthew J. Spellman

Athletic/Activities Director

Welcome to Bay Village City Schools Athletics/Activities

The Bay Schools has a proud tradition of excellence in its activity and athletic programs. You will have many opportunities to participate in a wide variety of activities during your school career. The staff encourages you to take full advantage of these opportunities. If you have any questions about the activities program, please call the Activities Director, at 617-7406. The information that follows is provided by the Activities/Athletic Department to help you make decisions about your participation.

BAY ATHLETIC DEPARTMENT MISSION STATEMENT

The mission of the Bay Athletic Department is to provide an athletic program that is an enduring source of pride for our school and community, which develops the student-athlete through instruction and competition, and instills the qualities of sportsmanship, leadership, and teamwork.

BAY ATHLETIC DEPARTMENT'S BELIEFS:

- We believe student-athletes are our highest priority.
- We believe athletics can foster dignity, confidence, and self-esteem in participants.
- We believe the athletic program can broaden student-athletes' middle school and high school experiences.
- We believe preparation, concentrated effort, and commitment all contribute to a more positive experience and a winning program.
- We believe teamwork strengthens the development and success of our athletic programs.
- We believe qualified coaches and program administrators are important components in a successful athletic program.
- We believe that open communication and mutual respect among coaches, parents, and athletes provide the foundations of a successful athletic program.
- We believe positive parental support and involvement enhance student-athlete growth and program quality.

Alma Mater

O Bay, we sing thy praises from faithful hearts and true
And every voice upraises in gratitude to you
For lessons learned, for friendship, for hours of
Work and play
To thee we pledge our loyalty, all hail to thee,
O Bay
May we in loyalty serve thee, O Bay.

Fight Song

Victory will be for Bay
Fight with all your might.
Varsity will honor Bay
To the blue and white.
Fight! Fight! Fight!
We're cheering every stop
All the whole game through
We're the school that has the rep, that has the pep
We're proud, Bay High, of you.

Positive Coaching Alliance

About Positive Coaching Alliance

Founded as a non-profit within the Stanford University Athletic Department in 1998, **Positive Coaching Alliance (PCA)** is committed to providing all youth and high school athletes a positive, character-building youth sports experience. To that end, PCA has conducted more than 10,000 live group workshops nationwide for more than 675,000 youth and high school sports coaches, parents, student-athletes and school/organizational leaders. Through workshops and companion online courses, PCA has impacted more than 4.5 million youth.

PCA's partnership network includes more than 1,700 youth sports organizations, cities and schools including Major League Baseball, US Lacrosse, and the National Soccer Coaches Association of America.

The Bay Athletic Department established a three year partnership with PCA in the fall of 2014. Funding for the program was a joint effort from the Bay Village Education Foundation, the Bay Rockets Athletic Boosters, and the Bay Athletic Department.

PCA strives to establish these prevailing models in youth and high school sports:

- **The Double-Goal Coach**[®], whose first goal is winning, and whose second, more-important goal is teaching life lessons through sports
- **The Second-Goal Parent**[®], who concentrates on life lessons, while letting coaches and athletes focus on competing
- **The Triple-Impact Competitor**[®], who strives to impact sport on three levels by improving oneself, teammates and the game as a whole.

The **Positive Coaching Alliance** is an impactful program that has the capability of reaching athletes in all youth sports. The success of sports programs and the success of athletes depend on athletes, coaches, and parents working together to create the best possible environment. By working together towards a common goal, athletes have the best chance to experience a positive, character-building youth sports experience. To find out more information on PCA, go to www.devzone.positivecoach.org or follow @PositiveCoachUS on Twitter.

General Requirements for Participation

I. Academic Requirements for Participation in Athletics

In order to be eligible in grades 9-12, a student must be currently enrolled and must have been enrolled in school the preceding grading period. The term “grading period” is defined as a nine (9) week grading/attendance period in the School Board-adopted calendar and does not mean an interim marking period. Furthermore, during the preceding grading period, the student must have received passing grades in a minimum of five (5) one-credit courses or the equivalent, each of which counts toward graduation. In addition, a student must maintain a minimum grade point average (G.P.A.) of 1.5 during the preceding grading period.

In order to be eligible in grades 7 and 8, a student must be currently enrolled and must have been enrolled in school the immediate preceding grading period. Furthermore, during the preceding grading period, the student must maintain a minimum G.P.A. of 1.5 and received passing grades in a minimum of five (5) classes.

The eligibility or ineligibility of a student continues until the start of the fifth school day of the next grading period, at which time the grades from the immediately preceding grading period become effective. For the purposes of this bylaw, “school day” includes faculty in-service days, calamity days and regular school attendance days but not holidays or school breaks.

II. Attendance Requirements

At **Bay High School**, the expectation is that students must be in attendance an entire school day in order to participate in activities on that day. However, any student that arrives between 7:50 am and 8:30 am on the day of an activity may be allowed to participate in a practice or scheduled contest under special, foreseen and unforeseen circumstances with permission from the administration. The Athletic/Activities Director may deny a student’s participation if he/she repeatedly arrives late even if the student arrives before 8:30 am.

At **Bay Middle School**, students not in attendance for 50% of the day will not be permitted to participate in, or attend, the activity on that day.

1. This policy does not include activities scheduled on non-school days (such as Saturday, Sunday, vacations or holidays).
2. An “activity” is defined as any practice, performance, game, etc. for any school-approved organization. This includes all interscholastic teams, club teams, Academic Challenge, bands, cheerleading, choirs, drama, HUDDLE, Key Club, Rockettes, Ski Club, Youth Philanthropy Fellowship, and other school sponsored activities where the student is a participant.
3. School-approved field trips (*and other absences considered school business*) are not considered absences from school for the purposes of this policy.
4. Exceptions for planned appointments and other necessary late arrivals shall only be granted on an individual basis by the Principal or Activities Administrator.
 - a. Student will obtain permission by submitting a letter from their parents to the principal *forty eight (48) hours in advance of the absence* when it is a planned absence.
 - b. The Principal, Activities Administrator or acting administrator will determine if permission is granted and will notify the student, parent and coach.

Exceptions to the attendance requirement are limited to attendance at the funeral of a family member, documented medical appointment, pre-approved college visits, or an extreme circumstance involving a family matter or other matter that could not be handled outside school hours as deemed appropriate by the Principal or Activities Administrator.

III. Participation Conflicts

Bay High and Bay Middle School students are encouraged to participate in many school activities, and it is not uncommon for students to be involved in more than one curricular and/or co-curricular activity at a time. While such conflict is not encouraged or recommended, it does happen. When activity conflicts occur, the student should notify the advisors, directors or coaches of the conflicting activities as soon as possible so

they can meet and arrive at a solution in everyone's best interests. Whenever possible, the staff discussions should attempt to remedy the scheduling conflict. The excepted priority list would be as follows:

1. state level activity
2. regional level activity
3. district level activity
4. interscholastic level activity
5. building level activity
6. practice, rehearsal, etc.

Final conflict resolution rests with the Athletic Director in consultation with rest of the building administration.

IV. Participation in Multi-Sports in One Season

Student athletes will not be permitted to participate in more than one interscholastic sport in a given season in consideration of their need to properly train, participate with the team and prepare for contests. There may be *circumstances* where the head coaches of both sports and the Director of Athletics/Activities agree that the student can participate on a limited basis due to unique circumstances. ***These circumstances should be determined prior to the season (Fall, Winter, Spring) and should be understood (and placed in writing by the Athletics/Activities Director) by coaches involved, the student/athlete, his/her parents and the respective teams. All requests made by the athlete and parent(s) must begin with the Director of Athletics/Activities prior to coaches developing a plan/schedule for the athlete.*** In any case, the coaches and administrator must assure that the athlete can be properly prepared to compete safely and in a competitive manner without denying others an opportunity to participate. There should be an establishment of primary sport, practice schedules and expectations etc. prior to the finalization of the plan.

V. Participation in Club Activities

Clubs are open to all qualified students. Each club must operate under a constitution or by-laws that do not conflict with Board policy. A copy of the by-laws must be on file in the principal's office. No club can be organized without the principal's approval. All members should conduct themselves in a respectful and orderly manner.

While involvement in activities is encouraged, there is a danger of becoming overly-involved. Over-involvement may create academic difficulties and a sense of frustration in the student. Students should carefully select those organizations in which they would like to participate without over-extending themselves. Members should become actively involved in clubs and organizations, but not at the expense of their academic classes.

VI. Risk of Participation

All athletes and their parents must realize the risk of serious injury which may be a result of athletic participation. The Bay Village School District will use the following safeguards to make every effort to eliminate injury:

1. Maintain a continuing education program for coaches to learn the most up-to-date techniques and skills to be taught in their sport.
2. Instruct all athletes about the danger of participation in the particular sport.
3. Conduct a preseason parent/athlete meeting prior to the start of the season to fully explain the athletic policies and to advise, caution and warn parents/athletes of the potential for injury.
4. Maintain safe equipment and facilities.

Injury Prevention and Resuming Participation

It is the responsibility of the coach/advisor, the Bay Athletic Department, and the Bay Village School District to provide safeguards for each participant during all practices, games and while traveling to and from all athletic contests and activities.

1. All athletes must notify their coach and athletic trainer when an accident/injury occurs.
2. If an athlete is injured in practice or in a game, the athletic trainer has the final authority to allow an athlete to resume or deny participation.
3. When an injury is known to occur it is the school district's responsibility to communicate the extent of the injury to the parent(s)/guardian(s). This is especially important where the injury may need further attention or may affect the athlete's ability to compete on the playing field.
4. After an athlete has an injury that requires a physician's examination, the parent/guardian must provide written documentation to the athletic trainer and coach before the athlete can resume participation.
5. In the event the athletic trainer and physician provides written documentation that allows the athlete to resume participation and the Bay Village School District continues to have concerns as to whether or not the athlete is at risk by participating in the activity, the Bay Village School District has the right to deny participation. **In such a situation, the parent/guardian and athlete must sign a "Release of Liability" in order for the athlete to resume participation. The "Release of Liability" can be found in Appendix D.**

Information on Concussions

On April 26, 2013 Ohio House Bill 143 went into effect that addresses recognition and management of suspected concussions in youth sports. There are several important components that the Bay Athletic/Activities Department would like to address:

1. Mandated education and awareness of the signs, symptoms and behaviors of concussions for all participants, parents, coaches and officials in interscholastic sports or youth sports programs
 - **Under this rule, all parents/guardians and athletes are to review and sign a "Concussion Information Sheet". This will need to be completed and turned in to the Athletic/Activities Department or Bay Middle School Main Office prior to the start of any tryout or practice for each season. The form is available for download on the Bay Village Schools Athletics webpage under "Forms Required" and "physical form".**
2. Requires that "when in doubt, sit them out" and that athletes with concussion signs, symptoms or behaviors must be removed from play immediately and cannot return to play that day and until they receive clearance
 - This provision does not change from how we currently treat concussions. If the athlete displays any combination of signs or symptoms of a concussion, he/she will immediately be removed from participation and will not be cleared to return until further evaluation is performed.
3. Standardizes who may make the medical decision related to return to play following a concussion. This clearance, according to HB143, is from an MD, DO or other licensed healthcare professional who is in referral from, consultation or collaboration with or supervised by a physician.
 - In addition to physicians, athletic trainers are able to make return-to-play decisions, but the Bay Village City School Athletic Trainer is the only trainer who can clear a Bay High School or Bay Middle School athlete. Again, this does not change how we currently treat concussions. In most, if not all cases, physician clearance will be required following a concussion.

The Bay Athletic Department also offers a series of websites to educate parents and athletes on the seriousness of concussions. Please refer to the website addresses below so that you can work together with the Bay Athletic Department in preventing serious head injuries.

http://www.cdc.gov/concussion/pdf/Athletes_Fact_Sheet-a.pdf

http://www.mhsa.org/SportsMedicine/A_ParentsGuidetoConcussion_in_Sports.pdf

VII. Information Necessary for Participation

The following information may be obtained in the Athletic Department Office at Bay High School or on the website at www.bayvillageschool.com:

- | | |
|---------------------------------------|--|
| Physical Forms | - must be completed and turned in to Bay High Athletics Office & Bay Middle School Office prior to participating in practice. |
| Concussion Information Sheet | - must be completed and turned in to Bay High Athletics Office & Bay Middle School Office prior to participating in practice. |
| Emergency Medical Form | - must be completed and turned into the coach prior to participating in practice. |
| Insurance Release Form | - must be signed by parents and turned into the coach prior to participating in practice. |
| Code of Conduct Agreement | - must be signed by parents and athletes and turned into the coach by the coach's assigned date. |
| Sportsmanship "We Will Pledge" | - must be signed by parents and athletes and turned into the coach by the coach's assigned date. |

VIII. Mandatory Fall, Winter, and Spring Sports Meetings

Mandatory sports meetings are required for parents, student athletes, and coaches. The student-athlete must be present with a parent/guardian in order to participate in a sport. Each student athlete must hand in the four items listed in XIII above before they are allowed to practice. These forms may be obtained in the main office and/or from any of the coaches.

IX. GENERAL INFORMATION

A. Equipment

School equipment assigned to or checked out by the student participant is his/her responsibility. He/she is expected to keep it clean and in good condition. Loss of any equipment is the participant's obligation. A student may be denied participation in a sport or activity if their financial obligation in this area is not met.

B. Master Calendar

All scheduled student activities and events shall be approved by the principal and/or activities director. Each sponsor, coach or director will be required to furnish the principal and/or activities director with a request for approval to schedule student events by noon on the Thursday preceding the week of the event.

After approval has been obtained, activities are entered in the Google calendar in the Activities Office. All school activities are to be on this calendar.

C. Transportation Policy

Students who participate in school-sponsored activities at a location other than Bay High School or Bay Middle School shall be transported to and from the activity on the transportation provided by the school system. Students are required to use the transportation provided. Students may not ride with parents, friends or others **to or from** the activity. This is school board policy and must be adhered to.

Exceptions may be granted by the coach or advisor only in emergency situations such as injury or illness. **Other exceptions must be requested in writing via email or on paper, two days prior to the event, with the Principal or Activity Administrator making the final decision.** Such exceptions will only be made in order to attend another school activity or a major family commitment. Convenience is not an acceptable exception. Forms to request alternative transportation may be obtained from the Athletic/Activities secretary in the main office. **Note:** The responsibility for the safety and accountability of each student is too important for advisors, directors, coaches or administrators to permit any deviation from the transportation policy. See the back page for the Board of Education's "Transportation Policy".

D. Parent/Coach Relationship

Both parenting and coaching are extremely challenging at times. By establishing an understanding of each position, we are better able to accept the actions of others and provide a greater benefit to children. As parents, when your children become involved in our program, you have a right to understand what expectations are placed on your child. This begins with clear communication from the coach of your child's program.

Communication You Should Expect from Your Child's Coach

1. Philosophy of the coach
2. Expectations the coach has for your child as well as the players on the squad
3. Locations and times of all practices and contests
4. Team requirements
5. Procedure should your child be injured during practices or games
6. Discipline that result in the denial of your child's participation

Communication Coaches Expect From Parents

1. Concerns expressed directly to the coach
2. Notification of any schedule conflicts well in advance
3. Specific concerns in regard to a coach's philosophy and or expectations

*As your children become involved in the programs in Bay High School, they will experience some of the most rewarding moments of their lives. It is important to understand that there also may be times when things do not go the way you or your child wishes. At these times, discussion with the coach is encouraged.

Appropriate Concerns to Discuss with Coaches

1. Ways to help your child improve
2. The treatment of your child, mentally and physically
3. Concerns about your child's behavior

*It is difficult to accept your child's not playing as much as you may hope. The coaches are responsible to make decisions based on what they believe is best for all students involved. As you have seen from the list above, certain things can be and should be discussed with your child's coach. Other things, such as the items listed below must be left to the discretion of the coach.

Issues Not Appropriate to Discuss with Coaches

1. Playing time
2. Team position
3. Team strategy
4. Play calling
5. Other student athletes

*There are situations that may require a conference between the coach and the parent. These are to be encouraged. It is important that both parties involved have a clear understanding of the other's position. When these conferences are necessary, the procedure listed below should be followed to help promote a resolution to the issues of concern.

The following steps will be implemented for athlete, parent and coach/advisor communication. If there is a concern:

1. All concerns should first be addressed by the athlete with his/her coach or advisor
2. If the athlete/coach meeting does not answer the concern, after an appropriate amount of time has passed, the parent should request a meeting with the coach/advisor.
3. If the athlete/parent/coach meetings do not answer the concern, after an appropriate amount of time has passed, the parent may request a meeting with the Athletic/Activities Director (along with the coach or advisor where warranted).

E. Student/Coach Communication

Coaches/advisors use various ways to communicate practice times, practice, game or meeting changes, team/club accomplishments, team/club policies, etc. to students. Some methods that coaches/advisors use include mass emails, mass texts, team websites, team blogging pages, etc. These forms of communication must be limited to team business.

1. It is not appropriate for students/coaches/advisors to use emails, text messaging, or social networking sites to make personal contact with each other.
2. It is not appropriate for students/coaches/advisors to make personal phone calls to each other.
3. It is not appropriate for students/coaches/advisors to hold personal conversations with each other through text messages, emails, or social networking sites.
4. If a student needs to communicate to the coach/advisor that they will not be able to attend a practice or contest, a parent or student should contact the coach using the school district phone number or the coach/advisor's email address. The coach will direct the team regarding the appropriate and best manner to contact the coach on short notice.
5. When the student has a personal issue and seeks the advice of the coach, this must be done in a direct discussion at the school or other appropriate venue and the coach/advisor must direct the student to their parent, school support personnel, or community agency best suited to address the student's personal concern(s).

Student Activity Code for Bay Schools (Grades 7-12)

I. Philosophy:

We believe that elective school activities make school life richer and more rewarding and that adherence to certain behavior codes enhances an individual's pattern of living.

While students have no absolute rights or requirement to participate in elective student activities, including athletic and other extra-curricular programs, it is a privilege encouraged by the Bay Village school system and the community.

We believe that the harmful effects of chemical use are well-documented. The dangers of chemical use are taught throughout the health courses in our schools and this behavior is consistent with our district's philosophy and curriculum.

Bay Schools offers a comprehensive guidance program which includes substance abuse intervention through Bay Family Services. Students are encouraged to use these services before any violation of the code occurs.

II. Definition:

This code is applicable to students in any elective student activity. An elective student activity is any activity that meets, performs or practices at times other than, or in addition to, the regular school day and school year. Activities that are required as a part of the regular school curriculum are excluded.

III. Activity Behavior Code

A. The Student Code of Conduct published in the Bay High School and Bay Middle School Student Handbook applies at all times including participation in an activity.

B. No student who participates in Bay Village School's Curricular or Extra-Curricular Activities at any time or in any location shall:

1. Possess, use, sell, offer to sell, deliver, conceal, purchase or attempt to purchase, consume or be under the influence or suffer some impairment as a result of the use of any drugs of abuse. A student is subject to disciplinary action after the student has used or consumed any alcoholic beverage, intoxicant, or any of the drugs of abuse, or if he/she is found to have the smell of alcohol on his/her breath.
2. Instigate or conspire with others to possess, use, sell, deliver, conceal, purchase or attempt to purchase, consume or be under the influence of any drugs of abuse including alcoholic beverages or any counterfeit drugs of abuse.
3. Directly or indirectly represent a substance as a drug of abuse by describing its effect as the physical or psychological effect associated with the use of a drug of abuse.
4. Possess, use, sell, offer to sell, deliver, purchase or attempt to purchase, or conceal any instrument of paraphernalia for use with drugs of abuse (for example, hypodermic needle, syringe, water pipe, roach clip).
5. Possess, conceal, sell, transmit, use purchase or attempt to purchase tobacco or tobacco products in any form, including but not limited to, cigarettes, cigars, chewing tobacco, pipe tobacco, snuff or any other matter or substance that contains tobacco. This also includes any matter or substance designed to mimic tobacco products such as electronic cigarettes.
6. Conspire with others to conceal, sell, transmit, or use tobacco in any form.
7. Possess paraphernalia for the purpose of tobacco use, such as, matches, lighters, papers, pipes, etc.
8. Participate in hazing of any kind. Hazing is defined as any conduct or behavior that is any act, whether physical, mental, emotional or psychological, which subjects another individual voluntarily or involuntarily to anything that may abuse, mistreat, degrade, humiliate, harass, or intimidate

him/her. In addition, any requirement by a team that compels another individual to participate in any activity which is against the Bay Village School District “Code of Conduct” and “Athletic Handbook” will be considered to be hazing. Individuals involved in incidents of hazing will be subjected to disciplinary action with the subsequent based discipline on the severity of the circumstances surrounding the hazing incident (s). Incidents may also result in the suspension of a student athlete from the team for up to one calendar year.

1. No student shall participate in hazing in any form. It is the position of the Bay Village Board of Education and School District that hazing activities of any type are inconsistent with the educational process and shall be prohibited. No administrator, faculty member or other employee of the school district shall encourage, permit, condone or tolerate any hazing activities. No student, including leaders of student organizations, shall plan, encourage or engage in any hazing (including but not limited to kidnapping, defamation, degradation or any acts initiation).
 2. Examples of hazing include, but are not limited to, any type of initiation or other event and/or activity where there is an expectation of individuals joining a particular team to participate in behavior designed to humiliate, degrade, or abuse them regardless of the individual’s willingness to participate.
 3. Forcing, requiring or pressuring any individual to participate in any activity, which is illegal, perverse, or publicly indecent, which includes, but is not limited to public profanity, indecent or lewd conduct or sexual gesture in public.
9. No student shall violate any federal, state or municipal law or ordinance governing conduct not described in items 1-6 above and/or where the student in all cases should have reason to understand that such violation has or is likely to have a negative impact on the team, activity, school or the school community; and/or be suspended or expelled from school for a violation of the Student Discipline Code (School Policy 5130).
10. Punishment for violation of the code will take place immediately upon discovery and will be calculated from the date of the disposition of the hearing or the date of a guilty ruling from a court of law.

Information regarding the aforementioned is obtained through various means including but not limited to incidents (violations) detected by school personnel, through incidents (violations) detected by police or other law enforcement authority, through incidents (violations) discovered through the process of determination for proper educational identification and services and through volunteered information from parents and other concerned citizens.

B. Procedure for Implementation of Discipline

1. Any participant in an extra-curricular activity, including athletics, who is suspected of violating the Student Activity Code and/or printed team rules and regulations, will be given written notice of the suspected violation and afforded the opportunity for a meeting with the head coach, advisor of the activity, Athletic/Activities Director or Assistant Principal. In that meeting, the student will have a chance to respond to the charges.
2. If the student denies a violation of the Student Activity Code and/or the written team policies, he/she is afforded due process provided for all students (see attached “Notice of Denial of Participation” form).
3. Appeals of Denial of Participation

Any student or parent may appeal a decision of the coach or advisor to the Activities/Athletic Director within five (5) school days of the Notice of Denial of Participation. A second and final appeal is made to the Assistant Principal, if requested, within five (5) school days of receipt of the appeal decision. Dependent upon availability and other unforeseen factors, the Assistant Principal may be

assigned to the first appeal and the Activities/Athletic Director to the second appeal. If one of the administrators is not available the second and final appeal may be considered by the Principal.

If the Activities/Athletic Director issues the denial of participation, the appeal (presented within five (5) school days) will be heard by the Assistant Principal. A final appeal, if requested within five (5) school days of the first appeal decision, is made to the Principal.

In all appeals, the Principal assigns the administrators to hear the appeal. The administrator hearing the appeal may affirm, reverse (vacate) or modify the outcome assigned to the student as noted on the Denial of Participation form.

4. The Athletic/Activities Director shall inform the student and his/her parents or guardian of the decision in writing within 72 hours of the hearing.
5. Activities are defined as programs where participation is voluntary and no grade is attached. Though some of our classes become activities when performed outside of the school day, if a grade is given, there is no denial of participation for said activities.

C. Disciplinary Action

1. First Violation: For activities which have a schedule of public playing dates or activities, a first violation of the Student Activity Code will result in the following:
 - a. Assigned to a school sponsored Drug, Alcohol or Smoking Educational Program (dealing with decision making)
 - b. Assigned forty (40) hours of community service (to be completed in at least eight hours per week or five weeks maximum) or assigned to complete the community service project through the Bay Village Police Community Diversion Program.
 - c. Denial of participation from 20% of regular (and/or post) season scheduled contests
 - d. Should a student not complete parts a-b above in a timely manner as established by deadline dates, the student will be removed for 30% of additional dates in that season or the next subsequent season

**Once the notice of the denial of participation has been presented to the student, it is expected that the student will meet with the coach/advisor to explain the student's intent to participate and also to review the code of conduct violation. During the meeting, the coach/advisor will have the opportunity to explain his/her team expectations to the student.

2. Second violation: A second violation during the students secondary career will result in the removal of the student from 50% of regular (or post) season scheduled games. Additional education programs may be offered.
3. Third violation: A third violation during a student's career will result in the student's exclusion from participation in any school activities for one year from the date of the third violation.
4. Recurrent violations will result in a permanent exclusion.

**Note that additional court assigned meetings and/or community service projects may result in additional missed practices or contests. The school does NOT have the authority to control the scheduling or rescheduling of these court ordered dates nor will the school rearrange the denial of participation around these dates or rearrange the scheduled contests in order for a student to avoid missing additional practices or contests. The schools' denial of participation will begin promptly upon the administration meeting with the student and the determination that a violation has occurred.

D. Self Report

1. A student can choose to self report a violation of the activities code of conduct. A self report must come prior to school personnel or the police becoming aware of the issue. A self report is not considered a first violation; however the student must follow all of the recommendations of the school administration. Should a student have a second infraction, the consequences would follow Option 1 under first violation (above). The consequences are as follows:
 - a. Assigned to a school sponsored Drug, Alcohol or Smoking Educational Program (dealing with decision making)
 - b. Complete twenty-four (24) hours of community service
 - c. Should a student not complete parts a-b above in a timely manner as established by deadline dates, the student would fall under the activities disciplinary policy and would receive the penalty of a first time violation

Exceptions to the aforementioned procedure may occur under the following circumstances:

1. When the Second violation of the Extra-curricular code of behavior occurs prior to the first violation being addressed or the consequences completely applied and carried out when an athlete plays two or more “established sports”:

Students falling under the aforementioned will have the following procedure apply:

- a. The code of conduct violations will be split over two previously established sports. A pre-established sport is defined to be any school sponsored sport that an athlete has participated in during grades 7-12 prior to the violation.
- b. The split will be 35% of both sports seasons. This will be the equivalent of missing 20% and 50% if the penalties were served separately.
- c. The athletic department will not continue the punishment into a third sport.
- d. All students who fall into this category are expected to play both sports or the punishment will be carried out in the next sport of participation (e.g. a football/basketball player will be assigned 35% for football and basketball respectively, but if the student/athlete does not play basketball, 35% will apply in the following football season.
- e. This split will only be applied in cases in which both violations occur prior to the serving of the first violation.

Further exceptions to the aforementioned procedure may occur under the following circumstances:

2. When school personnel learn of a student’s extra-curricular code violation through testing for disabilities or other forms of assessment, students will follow the self-report protocol.
3. When a student has participated in an intensive treatment program, the school administration may waive the consequences of a Code of Behavior Violation.

IV. Procedure for Removal from an Extra-Curricular Activity

- A. A student may be removed from an extra-curricular activity where the student engages in conduct which tends to interfere with or disrupt that activity. ***This can be done by a coach, advisor or an administrator.***
- B. A student may be removed from an extra-curricular activity in which he/she has been accepted or qualified for membership where the student engages in conduct which tends to interfere with or disrupt the extracurricular activity or where the student violates the rules or regulations which govern participation in the extra-curricular activity. ***This can be done by a coach, advisor or an administrator.***
- C. Before a student is removed from a curricular or extracurricular activity for more than 24 hours, the student shall be given notice of the intention to remove and the reasons for the intended disciplinary removal ***by a coach, advisor or an administrator.*** The student will be given an opportunity to appear at an informal **appeals** hearing before the Athletic Director & **Assistant** Principal for the intended

disciplinary removal or otherwise explain his/her actions (see “Notice of Denial of Participation” form attached).

Appeal process (for due process purposes);

If a student requests an appeal of a coach’s/advisor’s decision for removal, the appeal will be heard by either the Athletic Director or the Assistant Principal. A second/final appeal, if warranted, may be made to the Principal.

If a denial of participation originates with the Athletic Director (or Assistant Principal) an appeal may be made to the Assistant Principal (or Athletic Director). A second/final appeal, if warranted, may be made to the Principal.

Interscholastic Athletics

Starting Dates for High School Teams 2015-2016

<u>Team</u>	<u>First Day of Practice</u>
Football	August 1, 2015
Boys & Girls Soccer	August 1, 2015
Boys & Girls Cross Country	August 1, 2015
Boys & Girls Golf	August 1, 2015
Girls Tennis	August 1, 2015
Volleyball	August 1, 2015
Girls Basketball	October 23, 2015
Boys Basketball	October 30, 2015
Swimming	November 6, 2015
Ice Hockey	November 6, 2015
Wrestling	November 9, 2015
Baseball	February 22, 2016
Boys Lacrosse	February 22, 2016
Girls Lacrosse	February 22, 2016
Softball	February 22, 2016
Boys Track	March 7, 2016
Girls Track	March 7, 2016
Boys Tennis	March 7, 2016

Middle School Athletics

Fall

7th Grade Football
8th Grade Football
Girls Volleyball – 7th Grade
Girls Volleyball – 8th Grade
**All Fall sports can begin
on August 1, 2015 (Check with
coach on specific start date.)**

Winter

Girls Basketball – 7th Grade
Girls Basketball – 8th Grade
Boys Basketball – 7th Grade
Boys Basketball – 8th Grade
Wrestling
**7th & 8th Boys Basketball begins October 19,
2015.**
Wrestling starts November 9, 2015.
7th & 8th Girls Basketball begins December 17, 2015

Spring

Track – Boys & Girls
Softball – 7th & 8th Grade (one team)
• All spring sports can begin March 14, 2016

APPENDIX A

Bay Village City School District **Notice of Denial of Participation**

_____ Hearing Date: _____
(Name of Student)

_____ Time: _____ A.M./P.M.
(School Administrator, Coach or Advisor)

You may be denied participation in _____. If you are denied participation, **you will not be able to participate in any scheduled activity of the group during the period of denial.**

The reason (s) for the possible denial:

At this informal hearing, you have the opportunity to hear your alleged rules violations, explain what you did, and what happened.

I understand the contents of this notice.

(Signature of student)

(Signature of witness, if needed)

For Independent 18 year-olds only:

I consent to your release of this notice to my parent, guardian or custodian.

(Signature of student)

DENIAL OF PARTICIPATION FROM _____ TO _____;
AND/OR
OTHER OUTCOME _____

(Signature of Coach, Advisor or Athletic/Activities Director)

Appeal process:

If a student requests an appeal of a coach's/advisor's decision for removal, the appeal will be heard by either the Athletic/Activities Director or the Assistant Principal. A second/final appeal, if warranted, may be made to the Principal.

If a denial of participation originates with the Athletic/Activities Director (or Assistant Principal) an appeal may be made to the Assistant Principal (or Athletic/Activities Director). A second/final appeal, if warranted, may be made to the Principal.

cc: student discipline file, coach, parent

APPENDIX B
Bay High School Code of Conduct Agreement

I have read the **Activities Handbook**, including the **Code of Conduct**, and agree to abide by these rules and regulations.

Student/Athlete Signature

PRINT NAME

Sports(s) _____

Date

I, the parent/guardian, have read the Activities Handbook, including the Code of Conduct, and am willing to let my son/daughter participate according to the rules set forth by the Bay Village Board of Education.

Parent/Guardian Signature

Date

RETURN TO YOUR COACH



APPENDIX C



We Will Sportsmanship Pledge

Bay High School sports can be represented by only two words, “We Will.” We will not only show respect to our peers on the field but also off it. This including coaches, teammates, friends, referees, and opponents. Dignity and integrity are the names of our game. We will cherish each opportunity in representing Bay High, marching as one, big, blue sea of pride to victory. We will appreciate those who support our causes and give back to our community in a positive manner. We will do our best to achieve what we came for, not individually but as a team. We will be respected by our opponents for our integrity to win and moral standards of competition. We will always do the right thing, whether win or lose, shaking hands and never hanging our heads. We will always raise the bar against our opponent. We will do nothing that would harm ourselves, our teammates, disrespect our school, community, and the law. We will keep Rocket Pride in Bay Village and together, we will show our full potential. We will go into the competition as one student body, one school, and one community, determined only for success. GO BAY!

I, the student, have read the “We Will Sportsmanship Pledge” and am willing follow the pledge to the best of my ability.

Student Signature

Date

I, the parent/guardian, have read the “We Will Sportsmanship Pledge” and am willing follow the pledge to the best of my ability.

Parent/Guardian Signature

Date

APPENDIX D

RELEASE OF LIABILITY

Date
Parent/Guardian Name
Address

Dear _____,

Bay High School, Bay Middle School, and the Bay Village School District are greatly interested in protecting the health and safety of each of its students. Your child, _____, has been under doctor's care for _____ (injury/illness). Though we have received a release from your child's medical doctor (attached), we believe it would be in _____ (child's name), Bay Middle School, and Bay High School's best interest for him/her to not return to action at this time.

However, if you wish for him/her to participate in _____ (activity), you must sign the Release of Liability here below:

This Release of Liability is executed in consideration for allowing the below-named child to participate in Bay High School's/Bay Middle School's _____ (activity). This Release of Liability must be signed by both parents/guardians unless only one parent/guardian has all custodial rights.

We/I, _____ (parents/guardians), on behalf of _____ (child's name) do hereby release and forever discharge and agree to hold harmless the Bay High School/Middle School Administration, Staff, Volunteers, Bay High School, Bay Middle School, and Bay Village City Schools, from any and all loss, liability, claims, or demands of any nature, including but not limited to negligence, which may be incurred by the undersigned, and the child while participating in _____ (activity) at Bay High School/Bay Middle School.

Furthermore, we/I _____ (parents/guardians) and on behalf of _____ (child's name), if age 18, assume all risks of personal injury, sickness, death, damage, and expenses as a result of participation in _____ (activity).

We/I, _____ (parents/guardians), the undersigned, further hereby agree to hold harmless and indemnify the Bay High School/Middle School Administration, Staff, Volunteers, Bay High School, and Bay Village City Schools, for any liability sustained by Bay High School, Bay Middle School, Bay Village City Schools as a result of the negligent, willful or intentional acts of the named child including any related expenses.

RELEASE OF LIABILITY continued

Name of Student: _____

PRINTED NAME of Parent/Guardian: _____

SIGNATURE of Parent/Guardian: _____

Date: _____

PRINTED NAME of Parent/Guardian: _____

SIGNATURE of Parent/Guardian: _____

Date: _____

***If a child/student is 18 years old, he/she must also sign this "Release of Liability".**

SIGNATURE of Student: _____

Date: _____

****PLEASE SIGN AND RETURN TO THE ATHLETIC/ACTIVITIES DIRECTOR PRIOR TO RESUMING PARTICIPATION.**

OHIO HIGH SCHOOL ATHLETIC ASSOCIATION BYLAWS

BYLAW 1 — COVERAGE

Section 1. Application of Bylaws and Sports Regulations

- 1-1-1** The bylaws and sports regulations apply to all participants in interscholastic athletic contests involving students in grades seven through twelve and include matters of eligibility, contracts, qualifications, responsibility and behavior of various personnel.
- 1-1-2** Students enrolled below the seventh grade are ineligible for participation in interscholastic athletics. Students enrolled in grades 7 or 8 are ineligible for interscholastic competition on the same squad with students in grade 9 or higher. Exception —A student who attains the age of 15 prior to August 1 is eligible for interscholastic athletics only at the high school level not to exceed eight semesters.
- 1-1-3** These bylaws cannot be waived, modified or amended by mutual consent between or among contesting schools.

The Bay Village Schools are a member of the Ohio High School Athletic Association. As a member, we are required to follow all Bylaws as set forth by the OHSAA.

Due to the continuous changes to the bylaws when it pertains to eligibility, age limitation, enrollment and attendance, scholarship, athlete conduct, residence, transfers, recruiting, and amateurism, please refer to the Ohio High School Athletic Association website at www.ohsaa.org. On the top of the website, click on “Eligibility” to obtain specific information pertaining to these topics.

Great Lakes Conference

Bay High School and Bay Middle School will begin athletic competition in the Great Lakes Conference. The conference will feature the following schools for high school competition: Bay, Elyria Catholic, Holy Name, Normandy, Parma, Rocky River, and Valley Forge. The following schools will compete in the middle school conference: Bay, Greenbriar (Valley Forge), Hillside (Normandy), Rocky River, Sailorway (Vermilion), Shiloh (Parma Senior), and University School Lower School.

To find locations to high school competitions and ticket information for the Great Lakes Conference, go to www.bayathletics.org. Click on the “Rockets HQ” tab and scroll down to the “Great Lakes Conference” link.

To find locations to middle school competitions for the Great Lakes Conference, go to www.bayathletics.org. Click on the “Middle School” tab and scroll down to the “GLC Middle School Sites” link.